

**AKTIVITAS WAREHOUSE RE-LAYOUT
PADA PT SURYA MILLINIA PUTRA KEDIRI**

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ABSTRAK

Laporan ini diperoleh dari hasil kerja lapangan dengan tujuan untuk mengamati aktivitas pergudangan di PT Surya Millinia Putra. Aktivitas kerja lapangan ini difokuskan pada aktivitas pergudangan di perusahaan tersebut. Peserta magang bertugas sebagai *staff* asisten kepala gudang yang bertugas untuk mengawasi, mengontrol, merancang, dan mengorganisir semua proses yang meliputi masuknya barang baku dari *supplier*, penyimpanan bahan baku, proses pemotongan, proses percetakan, proses pretel atau klarifikasi, *stripping*, pemindahan ke tempat penyimpanan barang jadi, hingga proses distribusi. Selama menjalankan semua aktivitas tersebut, peserta magang menemukan beberapa permasalahan dalam gudang, seperti penumpukan barang jadi, tata letak penyimpanan barang di gudang, peningkatan produksi sebesar 20-30 persen, kebutuhan penambahan tempat penyimpanan barang jadi, dan perlunya gudang sementara yang menghambat kegiatan operasional di gudang. Hasil laporan ini menunjukkan bahwa peranan departemen pergudangan di PT Surya Millinia Putra belum dapat berjalan dengan maksimal. Oleh karena itu, pada departemen ini perlu dilakukan evaluasi terhadap kinerja staf internal agar kegiatan operasional di gudang dapat berjalan dengan efektif dan efisien.

Kata Kunci: *Warehouse, Re-layout, Operational*

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ABSTRACT

This report was obtained from fieldwork conducted by the writer with the aim of observing warehouse activities at PT Surya Millinia Putra. The fieldwork activities were specifically focused on warehouse activities at PT Surya Millinia Putra. The activities carried out during the fieldwork process involved the writer acting as an assistant warehouse supervisor, responsible for overseeing, controlling, designing, and organizing all processes, including the receipt of raw materials from suppliers, raw material storage, cutting processes, printing processes, pre-treatment or clarification processes, stripping, transferring to finished goods storage areas, and finally, the distribution process. After conducting all these activities, several issues were identified in the warehouse, such as the accumulation of finished goods, the layout of goods storage in the warehouse, a 20-30 percent increase in production, the need for additional storage space for finished goods, and the requirement for a temporary warehouse, which hindered operational activities in the warehouse. The findings of this report indicate that the role of the warehouse department at PT Surya Millinia Putra has not been able to function optimally. Therefore, an evaluation of the internal staff's work in this department is necessary to ensure effective and efficient warehouse operations.

Keywords: Warehouse, Re-layout, Operational